



AXA New Zealand / Heart in Action Grant Application Form

Please note: This application form cannot be edited. Please ensure that you print a copy to send in with the supporting documentation to the address below and retain a copy for your reference.

AXA Hearts in Action Grant Programme
Hearts in Action Programme Coordinator
Human Resources
Level 6
80 The Terrace
WELLINGTON

Organisation details: (* denotes mandatory fields)

- *Organisation name:
- *Organisation address:
- *Organisation phone no:
- *Job title in organisation:

Contact person details:

- *Title:
- *First name:
- *Surname:
- *Address 1:
Address 2:
Address 3:
- *City/suburb:
- *Postcode
- *Phone No
- *Email

Assessment criteria *

Please tick the boxes below to indicate which of the criteria has been met by your organisation.

Please note that it is not a requirement that all the assessment criteria be met for your application to be successful.

Your organisation's area of focus is in line with our focus on addressing homelessness and poverty; or assisting sick or disadvantaged children	<input type="checkbox"/>
Your organisation is financially sound - with low fundraising costs, varied income stream, no unexplained cash reserves and debts do not exceed cash	<input type="checkbox"/>
Your project can demonstrate measures to record and evaluate outcomes	<input type="checkbox"/>
Your project can demonstrate strategies to ensure sustainability	<input type="checkbox"/>
Your project provides opportunities for AXA employees to volunteer	<input type="checkbox"/>

***IRD number:**

Certification from IRD *

Please attach a copy of certification that the organisation has income tax concession status, endorsed by IRD.

Your project focus: *

Sick Children	<input type="checkbox"/>
Disadvantaged Children	<input type="checkbox"/>
Homeless and Poverty	<input type="checkbox"/>
If other, please specify	

Project title: * (max 50 character limit)

Project description: *

Please provide a summary of the project and how the grant will be used. (700 character limit)

Objectives: *

Please provide the key objectives of the project. (600 character limit)

Key tasks: (Mandatory for first 3 free form text fields, 70 character limit each)
 Please provide a brief summary of the work to be undertaken to achieve the objectives of the project by outlining the main tasks or stages (include at least three) and by providing an approximate date for completion of each stage.

	Task/stage	Estimated completion date
1	*	
2	*	
3	*	
4		
5		
6		
7		
8		
9	Evaluate project and submit project report	

Area of impact: *

Please provide details of recipient numbers, areas targeted and rationale. (max 600 character limit)

Personnel: *

Please provide details of the experience and expertise of those involved in managing the project, relevant expertise of employees and their role in managing the project. (max 350 character limit)

Volunteering: *

Please provide details of opportunities for AXA employees to volunteer on the project. (max 350 character limit)

Expected start date: *

Expected completion date: *

Total project funding required: * \$

Project funding amount requested from AXA: * \$

Other requests for funding: *

Please provide the names of organisations which you have applied to for funding and the status of each request. (max 350 character limit)

Analysis: *

Please provide an analysis of potential risks and benefits of this project. (max 600 character limit)

Evaluation: *

Please provide details of how the impact and the success of the project will be determined, including evidence of plans for ongoing funding beyond the life of the grant.
(max 600 character limit)

Additional commentary: (max 350 character limit)

Supporting documentation:

Please send the following documents to:

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Hearts in Action Programme Coordinator
Human Resources
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1. A copy of the constitution including objectives/statement of purpose:
2. A copy of the latest annual report including the audited annual accounts:
3. A list of the Members of the Board and/or management committee:
4. A copy of the certification from the IRD that the body is an income tax exempt charity
5. A copy of the detailed project budget, please use attached pro-forma *